



THE SEGAL COMPANY - PHOENIX

MEMORANDUM

To: Classification Review Committee Participants
From: Carol L. Mercer
Date: March 21, 2007
Re: Classification Review Committees (CRCs)

You have been selected as a Classification Review Committee (CRC) participant because you are considered a subject matter expert in your field. In serving on a CRC, you will be representing not only your own job title, but other jobs in the job family as well. Your help is needed to ensure that we fully understand the body of work that we are classifying and your active participation is important to the outcomes of the CRCs.

Final decisions and recommendations will be made by Segal in collaboration with the City's Project Team.

Attached are both informational materials and specific instructions for the CRCs. It is important that you have these reviewed prior to your scheduled CRC session. If you have any questions regarding these materials, please ask the Segal Consultant at any time during the CRC session.

Thank you for participating in this very valuable process.